## Arvada Pediatric Associates Policy for Divorced or Separated Parents

Arvada Pediatrics is dedicated to the care of children. We do not participate in controversy that may arise between divorced or separated parents. Our policy is outlined below.

- 1. Please make decisions regarding appointments, vaccinations or office procedures prior to visiting our practice.
- 2. It is both parents' responsibility to communicate with each other about their child's care, office visit dates and any other pertinent information relevant to the patient. It is not the responsibility of the physician or staff to communicate visit information to each custodial parent separately. Neither our providers nor staff will call the parent who was not present to summarize the visit, nor will we fax visit information separately.
- 3. Only in situations where there is a documented Court Order will one of the parents be denied access to the child's health records or visits at the office. Arvada Pediatrics must have a copy of this Court Order on file in the child's electronic chart. Otherwise, either parent or legal guardian can schedule an appointment for their child, and be present for the visit.
- 4. If there is no Court Order on file with our office, either parent or legal guardian can sign a "Consent to Treat" form that authorizes any named individual to bring your child to our practice, be present during the visit and consent to any treatment during that visit. We will not be involved in any disputes regarding the named individuals on the consent forms.
- 5. We will not call the other parent for consent regarding appointments scheduled, restrict either parent's involvement in the patient's care, tolerate appointment cancelling by the other parent, or no show visits.
- 6. Payments including copays, deductibles, coinsurance or any additional fees charged by your insurance are due at the time of service regardless of which parent is responsible for medical expenses. If the Divorce Decree requires that the other parent pay all or part of the treatment cost, it is the authorizing parent's responsibility to collect from the other parent.
- 7. If we feel any of the above points are becoming an issue at the office and/ or compromising patient care, we have the right to discharge the family from the practice.

We appreciate your cooperation in these matters.